

## CLASS-VI COMPUTER

MONTH	CHAPTER	CONTENT	ASSIGNMENT	ACTIVITIES/ CO-CURRICULUR
April	Lesson 1 –Let us Explore Operating System , Application Software	Components of Computer System , Types of Software , Functions of Operating System, Open Source Software	Find out the examples of Open Source , Proprietary , Freeware Software Find the name of Hardware devices in Computer Lab , Accounts Department	Find out on which Operating System ATM machine work ? Survey your school Find out all different types of software being used in School Library , Accounts department . Make a list of various Mobile Phones available in market along with their operating system
May	Chapter - 2 Designing in Impress ( Open Source)	Various styles in Open Office Impress Use of various background styles in Open Office Impress	Find out what type of software is Open Office Apache i.e. is it Proprietary , Freeware or Open Source software ?	Create a Presentation on Components of Food . Use any theme . Divide the class in two groups .Let the First Group find various themes , theme colors and Background Styles available in Open Office Impress and the other group find various themes , theme colors background styles available in Microsoft Power Point . Find out the shortcut keys for formatting option in Open Office Writer and Impress . Make a presentation on ' Rules for Computer Lab.
July	Lesson 3 Modifying Slides in OO Impress	Insert Pictures from File / gallery Apply Font works on a slide Appreciate the various shapes available in OO impress	Find out various themes available under the Theme section of Gallery . Insert the image of Computer from Computer theme available under Theme Section .	Draw the following triangles using Drawing tool of OO impress : Equilateral Triangle, Right Angled Triangle , Isosceles Triangle  Draw stars using - 4 pointed star, 6 pointed star  <b>Using symbol shapes in</b> Drawing toolbar – Draw Flower , Sun , Moon , Cloud  <b>Draw shapes</b> – Parallelogram , Pentagon , Hexagon , Octagon  <b>Prepare a slide</b> , using adjective to describe your friend –“ Friendship is an asset ”  <b>Create a slide / poster</b> on “ Save Water Save Life” using various shapes , pictures , text styles

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August	Le- 4 Creating Professional Presentations and presenting presentations in OO Impress	Understand the concept of Slide show Insert Header / Footer , Slide Number , Date& time in a slide Use slide Transition Save presentation	Shortcut key to run the presentation . How to hide the current slide Insert Date / time , slide number	Make a presentation in groups on different topics , apply slide transition effects , Add slide number , date & time etc . Also present the presentation in front of the class .
September				
October	Viewing Presentations ( OO Impress Open Source )	Understand various Presentation Views such as Normal , Notes , slide show view etc .	Compare writer with OO impress.	Each group note down the feature of Normal, Slide sorter , Notes, Slide show view.  Create a Presentation on the Stone age
November	Animations in slides Spreadsheet –I Calc (Open Source )	Use Custom Animation effects , apply animations effects .	Difference between Custom animation & Slide Transition .  Difference b/w On Mouse click , Automatically after specified time	Divide the class in 5 groups .Each group will represent one of the five tabs – Entrance , Emphasis , Exit , Motion paths and Misc Effects
December	Spreadsheet –I Calc ( Open Source )	Understand a spreadsheet .  Difference b/w workbook and worksheet .  Explain the concept of cells , rows and columns .  Learn to create and save a spreadsheet .	Compare spreadsheet & Calculator	Enter Name of Person , and their Date of birth , age and cell number as per table . save the workbook by giving the name MY FAMILY
January	Spreadsheet –II Calc (Open Source )	Sort the Data , Learn to work with mathematical formula  Analyze data using charts  Learn to edit, format and print a worksheet	Select the data for which chart is to be created .  Various methods used to Copy / Paste using keyboard shortcuts , using tools on the toolbar	List the names in Ascending order .  Enter marks in 5 subjects for 10 students . Find their totals .
February	Exam			
March				